



MARINA COAST WATER DISTRICT

11 RESERVATION ROAD, MARINA, CA 93933-2099

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DIRECTORS

THOMAS P. MOORE
President

JAN SHRINER
Vice President

HOWARD GUSTAFSON
WILLIAM Y. LEE
PETER LE

Agenda

Special Board Meeting, Board of Directors

Marina Coast Water District

211 Hillcrest Avenue, Marina, California

Monday, March 10, 2014, **7:00 p.m.** PST

(Please note the start time)

This meeting has been noticed according to the Brown Act rules. The Board of Directors meet regularly on the first and third Monday of each month. The meetings normally begin at 6:45 p.m. and are held at the City of Marina Council Chambers at 211 Hillcrest Avenue, Marina, California.

Mission: *Providing high quality water, wastewater and recycled water services to the District's expanding communities through management, conservation and development of future resources at reasonable costs.*

Vision: *The Marina Coast Water District will be the leading public supplier of integrated water and wastewater services in the Monterey Bay Region.*

7:00 PM

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Oral Communications *Anyone wishing to address the Board on matters not appearing on the Agenda may do so at this time. Please limit your comment to four minutes. The public may comment on any other items listed on the agenda at the time they are considered by the Board.*

5. Action Items *The Board will review and discuss agenda items and take action or direct staff to return to the Board for action at a following meeting. The public may address the Board on these items as each item is reviewed by the Board. Please limit your comment to four minutes.*

- A. Consider Adoption of Resolution No. 2014-11 to Approve the District Technology Plan Appendix for FY 2014-2015
(Requested by Staff)

Action: The Board of Directors will consider approving the District Technology Plan Appendix for FY 2014-2015.

This agenda is subject to revision and may be amended prior to the scheduled meeting. A final agenda will be posted at the District office at 11 Reservation Road, Marina, 72 hours prior to the meeting. Copies will also be available at the Board meeting. A complete Board packet containing all enclosures and staff materials will be available for public review on Thursday, March 13, 2014 at the District office, Marina and Seaside City Halls, and at the Marina and Seaside Libraries. Information about items on this agenda or persons requesting disability related modifications and/or accommodations can contact the Board Clerk at: 831-883-5910. The next regular meeting of the Board of Directors is scheduled for April 7, 2014.

- B. Receive a Report on the Schedule to Provide All Developer Account Balances Showing all Deposits and Expenditures
(Requested by Director Le)
- C. Receive a Report on the Status and Updated Project Schedule on the BLM Building Including any Issues Such as Cost Overrun, Delay in Schedule, Etc.
(Requested by Director Le)
- D. Receive a Report from the Meetings Between President Moore and Interim General Manager with the Seaside County Sanitation District
(Requested by Director Le)
- E. Receive a Report on the Meetings Between the Interim General Manager and MRWPCA
(Requested by Director Le)

6. Staff Report

- A. Receive 4th Quarter 2013 Ord Community Water Consumption and Sewer Flow Reports
(Requested by Staff)

7. Informational Items *Informational items are normally provided in the form of a written report or verbal update and may not require Board action. The public may address the Board on Informational Items as they are considered by the Board. Please limit your comments to four minutes.*

- A. General Manager's Report
 - Correspondence Received by Board or General Manager
- B. Counsel's Report
- C. Committee and Board Liaison Reports

1. Water Conservation Commission	6. LAFCO Liaison
2. Joint City-District Committee	7. FORA
3. Executive Committee	8. WWOC Report
4. Community Outreach	9. JPIA Liaison
5. MRWPCA Board Member Liaison	10. Special Districts Association

8. Board Member Requests for Future Agenda Items

- A. Board Member Requests

9. Director's Comments

10. Adjournment *Set or Announce Next Meeting(s), date(s), time(s), and location(s):*

*Regular Meeting: Monday, March 17, 2014, 6:00 p.m.,
Marina Council Chambers
211 Hillcrest Avenue, Marina*

Marina Coast Water District
Agenda Transmittal

Agenda Item: 5-A

Meeting Date: March 10, 2014

Submitted By: Kelly Cadiente
Reviewed By: Brian C. Lee

Presented By: Kelly Cadiente

Agenda Title: Consider Adoption of Resolution No. 2014-11 to Approve the District Technology Plan Appendix for FY 2014-2015

Detailed Description: The Board of Directors is requested to review and approve the 2014 appendix of the District Technology Plan (DTP).

According to the DTP adopted August 23, 2000 by Resolution No. 2000-23, the DTP should be reviewed annually, not only for budgetary considerations, but also to facilitate updates reflecting technological advancements from previous reviews.

The DTP is a detailed and comprehensive plan, which identifies anticipated upgrades and maintenance of District technology. Attached is the 2014 appendix to the original DTP. Based on a needs assessment performed by the District's information technology support service provider, this appendix outlines the recommended technology tasks for FY 2014-2015 as well as funding requirements for FY 2014-2015.

Environmental Review Compliance: None required.

Prior Committee or Board Action: The Board approved Resolution No. 2013-33 adopting the 2013 DTP Appendix at the May 20, 2013 regular meeting.

Board Goals/Objectives: *Strategic Plan, Goal No. 4 – To manage the District's finances in the most effective and fiscally responsible manner.*

Financial Impact: Yes No

Funding Source/Recap: Funding for the FY 2014-2015 capital portion of the DTP will come from the Network Computer System line item for all cost centers in the Capitalized Equipment Section of the proposed FY 2014-2015 District Budget. Funding for the non-capitalized portion of the DTP will come from the Computers/Data Processing and Software and Licensing line items for all cost centers in the Administration Section of the proposed FY 2014-2015 District Budget. In aggregate, the funding per cost center is as follows: Marina Water - \$41,315; Marina Sewer - \$9,330; Ord Community Water – \$67,970; Ord Community Sewer - \$14,660.

Material Included for Information/Consideration: Resolution No. 2014-11; and, Draft 2014 Technology Plan Appendix for FY 2014-2015.

Staff Recommendation: Consider Adoption of Resolution No. 2014-11 to approve the District 2014 Technology Plan Appendix for FY 2014-2015.

March 10, 2014

Resolution No. 2014-11
Resolution of the Board of Directors
Marina Coast Water District
Approving the 2014 District Technology Plan Appendix
For FY 2014-2015

RESOLVED by the Board of Directors (“Directors”) of the Marina Coast Water District (“District”), at a special meeting duly called and held on March 10, 2014 211 Hillcrest Avenue, Marina, California as follows:

WHEREAS, the Board adopted the original District Technology Plan (DTP) on August 23, 2000 which included the anticipation of annual appendices; and,

WHEREAS, the DTP should be reviewed annually, not only for budgetary considerations, but also to facilitate updates reflecting technological advancements from previous reviews; and,

WHEREAS, the 2014 Technology Plan Appendix for FY 2014-2015 recommends a budget of \$133,675 for FY 2014-2015.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Marina Coast Water District does hereby authorize the General Manager to implement the 2014 District Technology Plan Appendix for FY 2014-2015 (Exhibit A).

PASSED AND ADOPTED on March 10, 2014, by the Board of Directors of the Marina Coast Water District by the following roll call vote:

Ayes: Directors _____

Noes: Directors _____

Absent: Directors _____

Abstained: Directors _____

Thomas P. Moore, President

ATTEST:

Brian C. Lee, Secretary

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Marina Coast Water District hereby certifies that the foregoing is a full, true and correct copy of Resolution No. 2014-11 adopted March 10, 2014.

Brian C. Lee, Secretary

Marina Coast Water District
Agenda Transmittal

Agenda Item: 5-B

Meeting Date: March 10, 2014

Submitted By: Brian C. Lee

Presented By: Brian C. Lee

Agenda Title: Receive a Report on the Schedule to Provide All Developer Account Balances Showing all Deposits and Expenditures

Detailed Description: The Board of Directors will receive a verbal report to be provided at the Board meeting.

Environmental Review Compliance: None required.

Prior Committee or Board Action: None.

Board Goals/Objectives: *Strategic Plan, Mission Statement – Providing high quality water, wastewater and recycled water services to the District's expanding communities through management, conservation and development of future resources at reasonable costs.*

Financial Impact: ___ Yes ___ X No

Funding Source/Recap: None.

Material Included for Information/Consideration: None.

Staff Recommendation: This is a Board requested item.

Action Required: ___ Resolution ___ X Motion ___ Review

Board Action

___ Resolution No ___ Motion By ___ Seconded By ___

Ayes _____ Abstained _____

Noes _____ Absent _____

Reagendized _____ Date _____ No Action Taken _____

Marina Coast Water District
Agenda Transmittal

Agenda Item: 5-C

Meeting Date: March 10, 2014

Submitted By: Brian C. Lee

Presented By: Brian C. Lee

Agenda Title: Receive a Report on the Status and Updated Project Schedule on the BLM Building Including Any Issues Such as Cost Overrun or a Delay in Schedule

Detailed Description: The Board of Directors will receive a verbal report to be provided at the Board meeting.

Environmental Review Compliance: None required.

Prior Committee or Board Action: None.

Board Goals/Objectives: *Strategic Plan, Mission Statement – Providing high quality water, wastewater and recycled water services to the District's expanding communities through management, conservation and development of future resources at reasonable costs.*

Financial Impact: ___ Yes ___ X No

Funding Source/Recap: None.

Material Included for Information/Consideration: None.

Staff Recommendation: This is a Board requested item.

Action Required: ___ Resolution ___ X Motion ___ Review

Board Action

___ Resolution No ___ Motion By ___ Seconded By ___

Ayes _____ Abstained _____

Noes _____ Absent _____

Reagendized _____ Date _____ No Action Taken _____

Marina Coast Water District
Agenda Transmittal

Agenda Item: 5-D

Meeting Date: March 10, 2014

Submitted By: Brian C. Lee

Presented By: Brian C. Lee

Agenda Title: Receive a Report from the Meetings Between President Moore and Interim General Manager with Seaside County Sanitation District

Detailed Description: The Board of Directors will receive a verbal report to be provided at the Board meeting.

Environmental Review Compliance: None required.

Prior Committee or Board Action: None.

Board Goals/Objectives: *Strategic Plan, Mission Statement – Providing high quality water, wastewater and recycled water services to the District's expanding communities through management, conservation and development of future resources at reasonable costs.*

Financial Impact: ___ Yes ___ X No

Funding Source/Recap: None.

Material Included for Information/Consideration: None.

Staff Recommendation: This is a Board requested item.

Action Required: ___ Resolution ___ X Motion ___ Review

Board Action

___ Resolution No ___ Motion By ___ Seconded By ___

Ayes _____ Abstained _____

Noes _____ Absent _____

Reagendized _____ Date _____ No Action Taken _____

Marina Coast Water District
Agenda Transmittal

Agenda Item: 5-E

Meeting Date: March 10, 2014

Submitted By: Brian C. Lee

Presented By: Brian C. Lee

Agenda Title: Receive a Report on the Meetings Between the Interim General Manager and MRWPCA

Detailed Description: The Board of Directors will receive a verbal report to be provided at the Board meeting.

Environmental Review Compliance: None required.

Prior Committee or Board Action: None.

Board Goals/Objectives: *Strategic Plan, Mission Statement – Providing high quality water, wastewater and recycled water services to the District's expanding communities through management, conservation and development of future resources at reasonable costs.*

Financial Impact: ___ Yes ___ X No

Funding Source/Recap: None.

Material Included for Information/Consideration: None.

Staff Recommendation: This is a Board requested item.

Action Required: ___ Resolution ___ X Motion ___ Review

Board Action

___ Resolution No ___ Motion By ___ Seconded By ___

Ayes _____ Abstained _____

Noes _____ Absent _____

Reagendized _____ Date _____ No Action Taken _____

Marina Coast Water District
Staff Report

Agenda Item: 6-A

Meeting Date: March 10, 2014

Prepared By: Kelly Cadiente, and Paul Lord

Reviewed By: Brian C. Lee

Subject: 4th Quarter 2013 Ord Community Water Consumption and Sewer Flow Reports

Summary: The Board of Directors is requested to receive the 4th Quarter 2013 Ord Community Water Consumption and Sewer Flow Report. Quarterly water consumption reports have been submitted to the Board since 2006. The quarterly consumption report contains the Ord Community water consumption data organized by land-use jurisdiction.

This staff report also includes tracking information on Ord Community sewer flows and available sewer capacity. Ord Community sanitary sewer flow for the 4th quarter of 2013 was 82.682-million-gallons which yield an average daily sewer flow of 0.899-million-gallons-per-day (MGD). The Ord Community's sanitary sewer flow to the Monterey Regional Water Pollution Control Agency (MRWPCA) interceptor system is measured by a District flume structure located adjacent to the retired Main Garrison wastewater treatment plant.

The District maintains sewage conveyance capacity within the Ord Community equivalent to 3.3-MGD. The 3.3-MGD capacity managed by the District is further divided into 1.1-MGD for use by the US Army and 2.2-MGD for use by others in the Ord Community.

Below are informational annotations for the data included in the report:

- The number of customers in each category is defined as the number of active accounts within that land use jurisdiction.
- "Army Facilities & Businesses - Ord" captures all uses not listed in the other Army categories.
- The rainfall total for the quarter (October, November, December), was 1.16 inches. This amount of rainfall is much lower than the historical quarterly average rainfall of 4.62 inches.
- The measured reference evapotranspiration rate for this period was 6.14 inches, higher than the historical quarterly average figure of 5.64 inches.

Attachment

4th Quarter 2013 Ord Community Water Consumption and Sewer Flow Reports